

Stronger together, better connected.

**MINUTES OF THE ANNUAL GENERAL MEETING
OF THE CAMBRIDGESHIRE LAW SOCIETY
BY VIDEO CONFERENCE
5.30PM ON WEDNESDAY 27 APRIL 2022**

1. Attendance and apologies

Present: Officers - Michael Frape (President), Emma Bowman (Honorary Secretary), Gary Hanson (Honorary Treasurer)

Committee Members and Representatives – Josie Beal (PR and Social Media Officer), Ellen Cole (CSR and Pro bono Officer), Anwar Gilani (Patent Attorney Liaison), Chris Hoole (L & D Officer), Scott Smith (EDI Officer), Charlotte Vallins (Website Officer), John Wright (Corporate Partnerships Officer)

Members – Paul Reason (Costings & Co), Ruth Navarro (University of Cambridge)

Apologies: Kate Harris (LBL and CLS Connect Editor), Alexandra Illingworth (JLD Rep), Jessica Mason (LEA and Mentoring Officer), Josh Walters (Corporate Sponsorships and Barrister Liaison) Anna Mortenson (In House Lawyers Liaison) and Melissa Barker (International Relations Officer)

The President thanked those present for attending and the meeting was declared quorate.

2. Minutes of the Meeting

The minutes of the Annual General Meeting held on 24 March 2021 would be added to the data room. Their acceptance as a true record was proposed by Michael Frape, seconded by Emma Bowman and passed *nem con*.

3. Matters arising from the Minutes of the 2021 AGM

There were no matters arising.

4. Election of Officers and Committee Members for 2022 to 2023

4.1 Officers

Michael Frape was proposed for President by Gary Hanson, seconded by Emma Bowman and elected *nem con*.

Gary Hanson was proposed for Treasurer by Michael Frape, seconded by Emma Bowman and elected *nem con*.

Emma Bowman was proposed for Secretary by Michael Frape, seconded by Kate Harris and elected *nem con*.

4.2 Committee Members

Josie Beal, Ellen Cole, Anwar Gilani, Jessica Mason, Kate Harris, Chris Hoole, Alexandra Illingworth, Anna Mortenson, Scott Smith, Charlotte Vallins, Josh Walters, John Wright, Melissa Barker and were all elected or re-elected to the committee.

5. Reports and Accounts

5.1 Presidents Report

Michael Frape presented his report to the committee and went through the main points. The intention was to allow members of the Peterborough Law Society, which was struggling, to join CLS as members, but the two societies would not merge. PLS had approximately 120 members. John Wright said that he would approach partners of the main firms to encourage membership, and Michael Frape would speak to Belinda Smith the current president. It was agreed that there should be a Peterborough representative on the committee and possibly even a Peterborough sub-committee.

5.2 Treasurer's Report and Accounts

Gary Hanson presented his report to the committee. He would be preparing new accounts after the success of the annual dinner. The Society had money in the bank. The accounting date at Companies House for the new company was 30th April 2022 and these needed to be filed by 30th April 2023. His plan for the year forward was to update the budget and then speak to the larger non-member firms about joining.

5.3 Secretary's Membership Report

Emma Bowman presented her report to the committee. Her priority this year had been incorporation of the society as a company limited by guarantee.

Plans for the year ahead included another membership drive and the review of the rules and subscription rates.

5.4 Administrator's Report

Penny Harrington said that it had been a great year for the society and thanked all members of the committee.

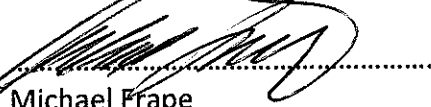
6. Annual Subscription Fees Under Rule 6

- (a) A resolution to increase the corporate subscription fees by 10% for membership year 2022 to 2023 was passed *nem con*.
- (b) A resolution to increase individual subscription fees by 10% for membership year 2022 to 2023 was passed *nem con*.

7. Any Other Business

None.

The Meeting closed at 6.08pm. A committee meeting followed.



Michael Frape
President
Date:



Emma Bowman
Secretary
Date: 25th May 2022

